



Foxhall Community Association
Board of Directors Meeting
May 25, 2023
Zoom 7:00 p.m.

Board Members Present:

John McKinnon, Secretary
Alan Vaughn, Treasurer
Karen Dillon, At-large/Facilities
Katie Bundtrock, President
Dave Fleming, Vice President

Foxhall Members in Attendance:

Greg Darnell
Tammy Findley
Doug Dyjak
Donna Bosshard
Jessica Bradley, chair of Trails Committee

Call to Order (Katie)

Katie called the meeting to order at 7:00 p.m. via zoom.

Review and approval of agenda (Katie)

April 20, 2023 Minutes (John)

Motion: Approve minutes of FCA Board Meeting dated April 20, 2023. Moved to approve by Alan. Seconded by Karen. Discussion: None. Result: motion approved unanimously.

Verify members in attendance for minutes (John)

Five board members and four guests were in attendance.

Trails Report (Jessica)

Work parties are removing scotch broom. Jessica encouraged homeowners to pull their own scotch broom and perhaps on adjoining trails. The volunteers are working hard but help is needed and appreciated. She invited members to help with projects and consider joining the committee.

Financial Update (Alan)

Greg and Alan communicated with Heritage Bank. By the next board meeting Alan will be able to carry out all the treasurer duties.

Alan suggested a follow up regarding duties for board members: board members can begin an email thread can be used to clarify duties for each position. Board members can first consult the bylaws as a reference for the responsibilities of each position.

Facilities Update (Karen)

Greg and others worked on the fence repair and removal of vegetation at the retention pond. The County had offered a dumpster, but we did not utilize it for the brush/etc.

Work is planned for more maintenance and improvements in the pond area.

Work at park one has made some improvements on the shelter. Katie asked about possible measures to discourage birds in the rafters of the picnic shelter. We will wait and monitor the situation.

Karen suggested the need for a coordinator of volunteers to take care of front entrance or to hire someone for its maintenance. Karen can get a quote from Jeff.

Karen made a motion to ask Jeff for a quote for periodic maintenance of front entrance, Dave seconded, passed unan.

Karen made a motion to get a blue tooth enabled timer for front entrance watering system. Seconded by Dave, passed unan.

Old Business

Clarify FCA liability insurance to membership. (Katie)

Alan says that the policy currently covers community use adequately. Dave emphasized the process the board has gone through to assure our coverage. Draft minutes from general membership meeting will include Greg's presentation on insurance.

Scotch Broom removal and disposal (Dave).

Karen and Dave discussed measures for coordinating disposal of scotch broom. The county charges garbage rate for scotch broom.

Dave moved that we authorize the Trails committee to hire someone to haul the scotch broom to the dump and to advertise the effort to the committee. Seconded by Karen, passed unan.

Jessica will coordinate along with Karen.

ADA access at Park 1 (Dave)

Alan shared with Dave that there is a plan to pave a path from the parking area to the shelter. There is not yet a firm date or an estimate of the cost of concrete.

Review board practices related to Budgeting Laws (Dave)

Dave asked about the timing for the budget process. Greg explained that we work backward from the date our dues invoices go out in early September (Sept. 1). Alan shared a proposed timeline beginning on July 8.

Dave would like the Bylaws revised to reflect the current rcws.

New Business

Proposed By-Law regarding Equine Operators.

Moved by Dave to table discussion by in order to study proposal, seconded by Alan. Approved.

Dave moved to invite member input before adjournment, seconded by Alan, approved

Upcoming Meetings and Event

- Board of Directors Meeting Tuesday July 11th
- Information mailing
- Thursday August 3rd
- Official mailing
- Ratification meeting of Tuesday August 29th

Member Comments

Greg is asking that the board act on the equine operator measure.

Greg is asking also that we put a combination lock on the Forest Park gate. The board approved this in the past. Greg has a lock and is willing to put it on the gate. He proposes distributing the combination to members. Also we can add a mounting block on our side of the gate.

Katie moved to adjourn. Seconded by Alan. Discussion: none. Motion passed unanimously.

Meeting adjourned at 8:31 p.m.

Minutes to be Approved July 11, 2023