



Foxhall Community Association
Board of Directors Meeting
March 14, 2024
Zoom 7:00 p.m.

Board Members Present:

Katie Bundtrock, President
 John McKinnon, Secretary
 Karen Dillon, At-large/Facilities
 Dave Fleming, Vice President
 Alan Vaughn, Treasurer

Foxhall Members in Attendance:

Denise Solveson
 Tam Findley
 Donna Bosshard
 Doug Dyjak
 Greg Darnell
 Susie McPike

Call to Order (Katie)

Katie called the meeting to order at 7:00p.m. via zoom.

Standing Rules (Dave)

Foxhall HOA Bd mtg standing rules:

MEMBERS OF THE BOARD ARE ASKED TO ADOPT THE FOLLOWING STANDING RULES FOR CONDUCT OF A FOXHALL HOA BOARD MEETING:

1. *The meeting will be held on Zoom and the meeting will be recorded,*
2. *The president will be the chair of the meeting and will recognize members as necessary for participation in the meeting,*
3. *The first article of business will be adoption of the AGENDA. The tentative agenda will be prepared by the Secretary and finalized during adoption. Once the agenda is adopted it will be subject to amendment on motion of a member or as raised by the chair and approved by a majority vote.*
4. *Please respect others and speak one at a time*
5. *To speak you must be recognized by the Chair.*
6. *Each item on the agenda is limited to a maximum 10 minutes unless there is a motion to continue discussion which is approved by a majority.*
7. *Issues which are brought up to discuss and not specifically part of the agenda will be limited to a ten minute discussion*
8. *Discussion will move on to the next agenda item after the expiration of a time limit.*
9. *Non Board member participation*
 - a. *At the close of regular business each audience member may speak once for a maximum of two minutes.*
 - b. *During the Meeting the Chair may recognize a non-board member for participation on certain issues for which they are responsible to the HOA. For Example the chair may recognize the Trails committee chair for reporting on trail issues.*

Katie moved, Alan seconded, rules adopted unanimously.

Announce Recording of Meeting (Alan)

Alan explained that the meeting would be recorded through Zoom for the purposes of verifying the minutes. No objections were heard.

Agenda (Dave)

Adopt the agenda as read. Moved by Dave, seconded by Katie, passed unan.

February 8, 2024 Minutes (John)

The minutes were read by John.

Motion: Approve minutes of FCA Board Meeting, as revised, dated

February 8, 2024; Moved by Dave. Seconded by Katie. Discussion: None. Result: motion approved unanimously.

Verify members in attendance for minutes (John)

Five board members, six community members, and one guest were in attendance.

Facilities Update (Karen)

Mowing contract awarded to Jeff Buelow. There are two fewer mowings specified than last year, but may be adjusted due to weather conditions. *Moved, seconded, Passed.*

Trail contract bid received from Steve, but he retired and no longer has license and bonding. Discussion: is there some type of insurance available that would substitute for licensing and bonding? Alan will ask our insurance agent if we have an option to insure the work of an unlicensed/unbonded worker. Alan also proposed that we could possibly use a member of the trails committee and pay their expenses.

Karen has appealed to community through Facebook and Nextdoor to suggest other vendors.

Moved to table assignment of bid until April meeting. Dave moved, Katie sec.

Karen read report from County rep. concerning visibility. Karen will post on Facebook the request to comply with the standards for cutting back vegetation next to roads. She will also contact the individual property owners at the corners with poor visibility. Alan proposed the option of using FCA funds to hire someone to do the work.

Discussion of survey in progress regarding school age children and school bus stop locations. Karen asked that Katie and Penny summarize the findings and give them to Karen to forward to the county.

Fire station will have projector that we can use during our April meeting. We will have two or three laptops to allow for presentations, recording minutes and allowing Alan to participate through Zoom.

Regarding trespassing on the trails: Dave proposed that he draft a letter to the people in question. The trespassers were identified by a Foxhall property owner. Ken, the president of the neighboring association, will also follow up with the people in question. They are members of his community.

Greg shared what he will prepare for the Trails Committee report at the April meeting. Upcoming projects: high and low priority lists will be shown. It was asked when the committee would have their budget request for next year. The answer was that the figure will likely be the same as this year. It was also asked if there are things that the trails committee sees a need to contract out. It was also noted that some elements of the reserve study need to be revised to reflect contract prices rather than volunteer labor projects that reflected only the cost of materials.

Financial Update (Alan)

As of 03/12/2024

Checking: \$7,418.83 (FY24 Funds)

Savings: \$43,654.17

 \$20,000.00 (HOA)

 \$1075.00 Keith Long Memorial Fund (Picnic Shelter)

 \$19,206.13 (FY24 Funds) - FY24 Dues Received [119 lots]: \$990.00 remaining to collect (delinquent), plus late fees.

 \$1,543.04 (FY23 Funds; fencing) *voted to transfer to Reserve account

Reserve: \$42,765.28

TOTAL CURRENT FUNDS ON HAND: \$93,838.28

Current Expenditures FY24: \$12,418.36

2024 County Property Tax invoice has been received.

D&O Insurance will be renewed next month (awaiting invoice).

Question: When will the next revision of the reserve study happen? Alan suggested late spring for his assessment. The last contracted study has been completed and will be posted on the members' page of the website.

Old Business

Motion to approve golf cart on trails for member with need for mobility aid (Dave)

Dave shared a document with details regarding the request by Susie McPike to use a golf cart for access to a portion of the Foxhall Trails, due to a health related loss of mobility. Susie spoke to the board regarding her request. Points raised in discussion included: identifying trail segments that can safely accommodate the vehicle, requirements for the operation of the vehicle – speed, visibility, right-of-way, etc.; review and approval of the plan by the FCA insurance agent.

Motion: Susie McPike shall be granted use of an electric golf cart on designated Foxhall trails, subject to the following conditions and taking effect immediately upon meeting these conditions and receiving approval by the FCA insurance agent.

Conditions for permission:

- 1. Approval will be on an annual basis, by the board, and for a period of one year.*
- 2. Approval will be after submission to the board and approved by the board,*
- 3. Approval will be after the Board is given justification of disability.*
- 4. Any vehicle approved for trail access will have appropriate signage to notify oncoming walkers, bicycle riders or horses and riders.*
- 5. No disability access device will exceed the speed of 5 miles per hour.*
- 6. The Board will request the trails committee to assess which trails are appropriate for use and that finding will limit the use of the Trails by a mobility device.*

Seconded and passed unanimously.

New Business

General membership meeting agenda: Agenda topics were proposed: It was suggested that we invite a rep. from the water system provider. ACC can speak to the fencing guidelines and possibly a report. Comments suggested that the ACC give a report at least annually. The facilities report will include updates regarding the road safety measures. Karen will give Trails report in Greg's place. Arrangements will be made so that Alan can participate remotely, as he will be out of town.

Upcoming Meetings

Board of Directors Meetings: Second Thursdays of each month

- April 11, General Membership meeting and Board elections
- Special board meeting in April tbd and announced at gen. membership meeting. The purpose of which is only to assign board positions with no other agenda items or actions to be taken.
- May tbd

Member Comments

Denise asked the board to clarify their criteria for who they consider trespassers. She noted that there are other non-residents who use the trails without consequence.

Donna spoke to the same issue of trespassers. She feels the policy should be either that the trails are open to everyone or that no one from outside the neighborhood should be permitted.

Adjournment

Meeting adjourned at 9:11 p.m.

Minutes to be approved at next Board of Directors Meeting: May, 2024