



Foxhall Community Association
Board of Directors Meeting
July 7, 2022
Zoom 7:00 p.m.

Board Members Present:

John McKinnon, Secretary
Greg Darnell, Treasurer
Karen Dillon, At-large/Facilities
Katie Bundtrock, Vice President

Board Members Absent:

Andrew Kolibas, President

Foxhall Members in Attendance:

Donna Bosshard
Theresa Lowe
Jessica Bradley

Call to Order (Katie)

Katie called the meeting to order at 7:02 p.m.

June 17, 2022 Minutes (Katie)

Motion: Approve minutes of FCA Board Meeting dated June 17, 2022, as revised. Moved to approve by John. Seconded by Greg. Discussion: None. Result: motion approved unanimously

Verify members in attendance for minutes (John)

Four board members and three guests were in attendance.

Budget Proposal (Greg)

Greg presented current balances (see spreadsheet below). It is estimated that there will be approximately \$13,607 available in accounts in excess of anticipated budgeted expenses. The goal is to always keep a balance of at least \$5,000 in order to avoid banking fees.

Dues have increased at a rate of 5.5% per year when compounded over the history of Foxhall annual assessments (see graph below). Applying that rate of increase, dues for the coming year would range from \$332 to \$372 depending on whether dues history was modeled linearly or compounded annually.

Greg shared a table (see below) of increased costs for elements of the budget.

Greg shared a spreadsheet (see below) of past and proposed budgets. He highlighted changes relative to previous budgets. A "Project 2" line was added to include "Dead End" signs on private roads, trash gates on retention ponds culverts, and Park 1 aerating and over seeding.

Jessica shared an email (see below) with details of the Trails Committee budget request. A total of \$3400 included the purchase of rock/gravel, one culvert replacement, permanent trail maps, and fencing on trails near properties with aggressive dogs adjacent to Foxhall. All these items are for materials only – all labor is provided by volunteers.

The sum of the proposed budget at that point of the discussion would require \$345 in dues. The board decided to use \$1800 from the previous fiscal year surplus to reduce the funding needed from dues to \$330 per lot, a \$30 increase from the current assessment.

Contents of First Budget Mailing (John)

Karen suggested revising the format from last year's letter to present an executive summary followed by the supporting details.

Old Business

Upper entrance solar lights were repositioned for better effect.

The lower entrance has 4 street lights vs. only 1 at upper entrance. Karen presented the option of trimming trees near upper entrance street light for better effect. Discussed asking county for additional lights.

Karen also looked into the operation of drip system. She suggested future plantings use plants with smaller water needs.

New Business

Next agenda to have an item regarding study of playground structures.

Upcoming Meetings and Events

- First budget mailing: Week of July 11
- Board of Directors Meeting: August 4th, zoom
- Second budget mailing: August 10,
- Foxhall Picnic: August 6th
- Budget Ratification Meeting: August 30, park 1

Katie moved to adjourn. Seconded by Karen. Discussion: none. Motion passed unanimously.

Meeting adjourned at 8:58 p.m.

Member Comments

Donna commented on lack of attendance at board meetings. Suggested that something is to be done about that. She is opposed to having a budget increase every year. She is opposed to shelter funding. She is opposed to gravel expense. She is opposed to providing a port-a-potty at park 1. Perhaps it could be rented for a more limited time. She is opposed to increases in the budget.

Teresa commented that problems with dogs should be handled by talking with owners rather than putting up fencing. She advocated for greater member participation. She advocated for additional trail use by three wheelers. Katie suggested that trail use be on a future agenda.

Approved August 4, 2022

Balances as of 6-24-2022

Bank balances

Checking	\$7,537.15
Savings	\$27,437.67
Reserve	\$27,745.35
	\$62,720.17 total bank balances

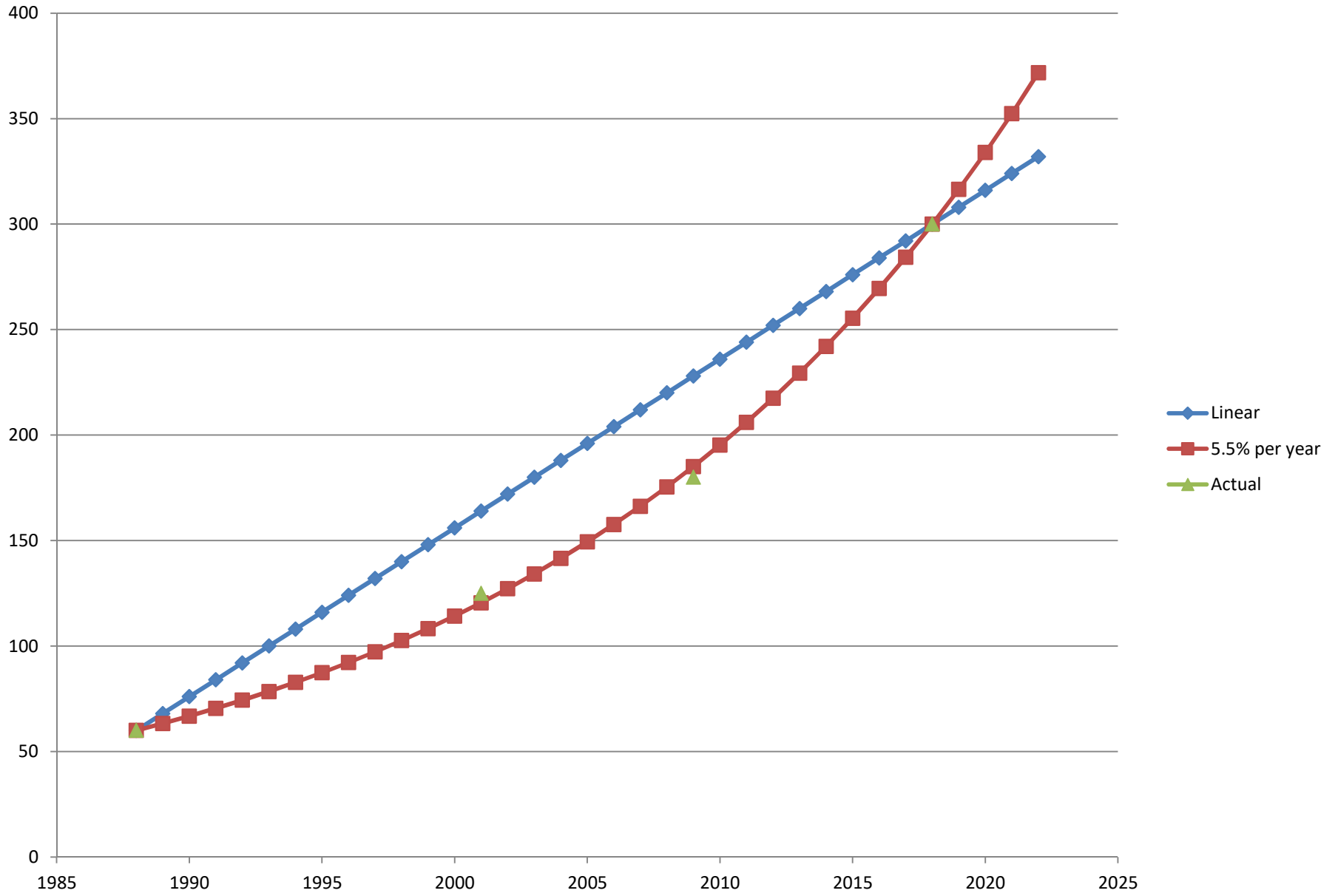
Picnic Shelter donations 2022	\$6,490.70
2021 leftover donations	\$1,140.00
	\$7,630.70 total donations

Available cash	\$27,344.12	checking + savings - picnic shelter funds
Insurance refund	\$3,176.33	
Anticipated dues payments	\$1,937.03	
Total cash by end of year	\$32,457.48	

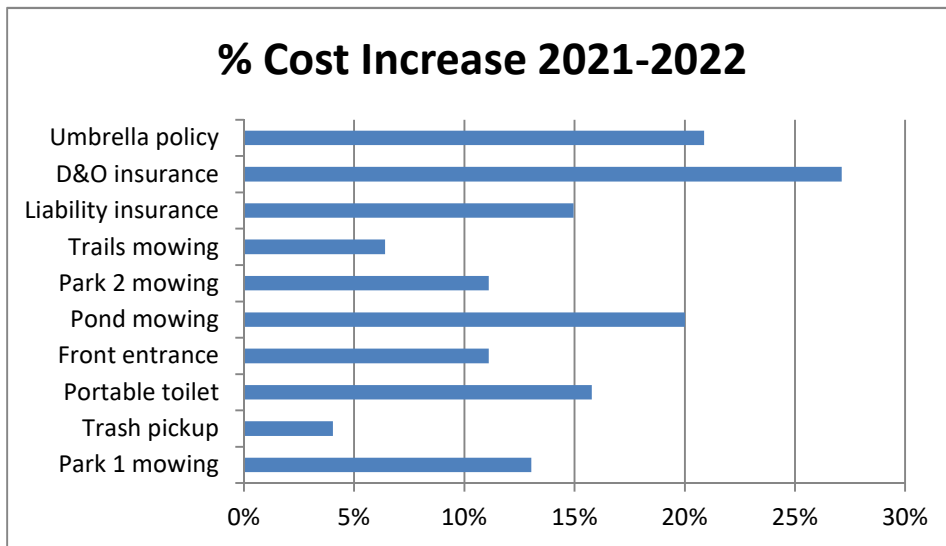
Projected spending for year	\$44,607.00
YTD spending	\$25,757.00
Remaining expenses	\$18,850.00

Anticipated end-of-year cash	\$13,607.48
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Foxhall Dues History



Expense	2021	2022	% Cost Increase 2021-2022
Park 1 mowing	230	260	13%
Trash pickup	16.86	17.54	4%
Portable toilet	95	110	16%
Front entrance	45	50	11%
Pond mowing	125	150	20%
Park 2 mowing	112.5	125	11%
Trails mowing	390	415	6%
Liability insurance	1344	1545	15%
D&O insurance	1641	2086	27%
Umbrella policy	1212	1465	21%



FY 2019-2020			FY 2020-2021		FY 2021-2022			FY 2022-2023
Budget	Actuals	BUDGET CATEGORIES	Adopted	Actuals	Adopted	Actuals	Full Year	First Pass
	9/30/2020		9/21/2020	10/1/2021	8/5/2021	6/24/2022	Estimate	7/2/2022
		ADMINISTRATIVE AND OPERATING EXPENSES						
750	739	County & Federal taxes	750	754	800	754	754	800
30	17	State Licenses and Fees	30	18	30	18	25	30
100	96	Miscellaneous (ballots, bank charge, etc)	100	91	100	69	100	100
225	192	Postal Mailing Box rent	250	192	220	198	220	220
2,000	2,000	Treasurer Expenses & Software	500	298	500	246	500	500
150	109	Admin. Supplies	150	137	150	0	150	150
1000	506	Mailings	800	298	800	0	800	800
204	204	Web Site & Zoom	507	323	507	131	500	500
579	279	Picnic	350	346	350	0	400	400
	1,587	Insurance - General Liability	1,660	1,344	1,500	1,545	1,545	1,650
	1,641	Insurance - Directors & Officers	1,600	1,641	1,700	8,653	5,477	2,200
	0	Insurance - D&O lawsuit contingency	3,000	0	0	0	0	0
	0	Insurance - Umbrella Policy	1,200	1,212	1,300	1,465	1,465	1,550
8,000	3,228	<Insurance Sum/Subtotals>	7,460	4,197	4,500	11,663	8,487	5,400
2,500	2,000	Legal and Professional Fees	3,000	1,161	2,500	462	2,500	2,500
15,538	9,370	<<Subtotal, Operating Expenses>>	13,897	7,815	10,457	13,541	14,436	11,400
		AREAS						
5,000	3,780	Park 1 Mowing & Maintenance	5,000	4,328	5,100	1,444	6,364	7,500
700	1,497	Park 2 Mowing & Maintenance	1,200	757	1,300	243	1,350	1,500
2,000	2,123	Retention pond Mowing & Maintenance	2,400	1,404	2,600	414	2,592	2,700
2,350	1,214	Trail Mowing	2,350	2,452	2,600	1,318	2,689	2,800
3,640	3,634	Trail Safety & Maintenance	2,420	2,423	2,500	721	2,500	3,400
1,056	907	Main Entrance Water & Maintenance	1,000	728	1,000	215	1,000	1,000
2,000	0	Contingency	0		0	0	0	0
750	0	Winter Snow Plow Roads	750	20	750	0	0	100
17,496	13,155	<<Subtotal, Repairs/Maintenance>>	15,120	12,112	15,850	4,355	16,495	19,000
		IMPROVEMENT PROJECTS						
		Picnic Shelter	3,000	3,779	3,000	361	3,000	3,000
500	0	Project 2	1,000	1,113	0	0	0	1,510
500	0	<<Subtotal, Improvements>>	4,000	4,892	3,000	361	3,000	4,510
		RESERVE FUND						
		Replenishment of Reserve Fund	3,500	3,500	7,500	7,500	7,500	7,214
\$33,534	\$22,525	TOTAL EXPENSES	\$36,517	\$28,319	\$36,807	\$25,757	\$41,431	\$42,124

\$345.28
-1800
\$40,324
\$330.52



Trails Committee

June 30, 2022

From:
Foxhall Trails Committee
Jessica Bradley, Chair

To:
Board of Directors
Foxhall Community Association

Regarding: Trail Safety maintenance budget recommendation October 2022 – September 2023

Your Trails Committee is excited that our well organized team of community volunteers is ready to mobilize our volunteer labor and equipment to complete several more Trail Safety maintenance projects during the upcoming 2022-2023 fiscal year.

We self-maintain Foxhall Trails, which saves our community a lot of money. It is important for Foxhall to keep up on the maintenance and avoid our trails falling back into disrepair, as they had prior to 2016.

The costs below are “materials only” assuming volunteer labor, tools, equipment, and fuel donated as in prior years:

Project	Project	Budget
1	Rock material for small repairs (eight 5-yard loads at \$250 / load)	\$2,000
2	Replace 6-inch culvert with new 12-inch culvert on Short Trail (winter 2021-2022 storm overflowed trail)	\$300
3	Replace temporary “You Are Here” trail signs with new painted aluminum signs (like the trailhead signs we did this year)	\$800
	Total	\$3,100

2022-2023 Trail Rock Priority Locations

