



**Foxhall Homeowners Association  
Board of Directors Meeting  
November 7, 2017 7:00pm  
South Bay Elementary School**

**MEETING MINUTES**

**Members:**

Bert Lewis, President  
Robert Jackson, Vice-Chair  
Don Noyes, Treasurer  
Susan Veis, Secretary  
Chea Miller, Facilities Director

**Guests Present:**

Jessica Bradley  
Judy Johnston  
Donna Bosshard  
Chad and Liz Crowley  
Nancy Lee Lovrien-Kauffman  
Theresa Lowe  
Michelle Garner  
Dick Wadley  
Lynn Lewis

**Called to Order:** 7:03pm

**Review of previous minutes:** The minutes from September 7, 2017 (as amended), October 3, 2017, and October 10, 2017 were approved.

**Treasurers Report:** Don suggested the bylaws be amended to provide for an audit every 5 years. Meanwhile, he will come back with the cost of an effective audit that meets the minimum requirements. Don also suggested that we identify a specific reserve fund of \$40,000.00. He will meet with Carolyn Pendle to discuss a budget format that is clear and consistent and that reflects historical data.

**Recordings at Board meetings:** It was brought to the Board's attention that Denise Solveson has been recording Board meetings without anyone's knowledge. Bob moved that members attending Board meetings not be allowed to record them unless everyone is aware and approves. Susan seconded the motion. MSP

Chea would like the Board to record each meeting as a matter of record, with the exception of executive sessions and made a motion to that effect. MSP

Action Item: Bert moved that Susan purchase a tape recorder for under \$100.00, as Association property to be used at Board meetings. MSP

**Insurance Renewal:** Bob moved that we accept Liberty Mutual's quote of \$2,160 for liability insurance and renew with them for the coming year. MSP. Chea would like us to investigate other carriers with the option to change. Bert reported that if we add an additional \$1,000,000 of liability coverage, it will cost an additional \$555.00 a year. Also, a medical policy that covers volunteers is available for \$350.00 a year. Chea would like non-owned vehicle liability coverage added to our policy. The additional premium for that would be \$163 a year.

**Trail Committee Report:** Jessica Bradley thanked the Board for their support and funding. The committee was able to take advantage of good weather and completed projects 2b, 21, 24 and 26. Receipts for these projects have been turned into Carolyn Pendle. The committee

is interested in connecting lot 1 with the rest of the trail system (the canyon trail) as its winter project. Although the canyon trail is technically closed, people still use it, so they would like it to be safe.

**Road Committee:** Chea suggested that we no longer try to establish a Road Committee and moved that we move on and repair the pot hole on 42<sup>nd</sup> Court with the best of three bids. MSP. Chea will get bids.

**Other Items:** An Emergency Management System was discussed as a possibility for our neighborhood. Thurston County has a program, but it tends to work better for smaller neighborhoods. Nancy mentioned that the neighborhood used to employ a phone tree and that it was helpful. She would like to see us go back to using something like it again.

Meeting adjourned: 8:31pm Bob moved, Chea seconded. MSP

Minutes approved on \_\_\_\_\_

Submitted by Susan Veis, Secretary