



Foxhall Community Association
Board Meeting
December 8, 2020 7:00 p.m.
ZOOM Meeting

Board Members Present:

Robert Jackson, President
Andrew Kolibas, Vice President
Elaine Vaughn, Member at Large/Facilities
Greg Darnell, Treasurer
John McKinnon, Secretary

Foxhall Members in Attendance:

Rob Armstrong
Bert and Lynn Lewis
Jessica Bradley

Call to Order

Andrew called the meeting to order at 7:05 p.m.

September 21, 2020 Minutes

Motion: Approve minutes of FCA Board Meeting dated September 21, 2020

Moved by: Andrew Seconded by: not noted Discussion: None

Result: motion carried unanimously

Facilities Update - Elaine

Regarding asphalt repairs following power line trenching work:

Foxhall Drive repairs – it is the county’s responsibility to assess damage and/or repair.

42nd dr. – Andrew says the repaving is not as complete as he would have liked.

43rd dr. – Bob says he feels the repaving is not as smooth as the previous condition.

Andrew will contact contractors regarding the quality of asphalt patching and the expected life span of the repairs.

Park two spraying: community member says there are two seasons that are good for spraying, now and in the spring. Elaine will get assurance from Wolbert’s regarding the safety of the herbicide for horses and pets. Two community members offered to pay Wolbert’s to spray Park Two (Foxtrail Park).

Re: bids for mowing: Greg says he feels that the current contractor for park mowing is fine, but he suggests that we rebid the trail mowing to reflect finish mowing rather than with a tractor and brush hog after the first mowing or two. Elaine says that the park/retention pond mowing contractor (Jeff Buelow) is willing to reduce the frequency of mowing in some ways. There was discussion of various factors influencing frequency: contractor’s mower has 4 ½ inch maximum height of cut for retention pond area; irrigation overspray from neighboring properties results in more growth at boundaries and consequently additional mowing. Bob asked if it necessary or possible to get three bids for the trail job. Greg discussed the difficulty of attracting competitive bids for the trail mowing contract.

Re: retention pond – Kit and Rob buried visible pipes; Greg, Craig, Kit and Rob removed a dead animal from the outlet structure, we now have combination locks on gates (Elaine, Rob, Kit, Greg and Jeff have combinations).

Picnic Shelter: Greg said that the favored design of the picnic shelter (post and beam rather than pole barn construction) received three bids: The best choice is \$2000 to provide permit-ready plans for design and engineering of the shelter.

Motion: Andrew moved to go forward and accept the \$2000 bid from Hondo Laves to provide permit ready design and plans to submit to the county for permits.

Seconded by Greg Accepted unanimously

Greg will carry out the action as moved.

Financial Update/Budget Discussion - Greg

We currently have approximately \$66,000 in bank accounts.

We are on track for our spending targets. Nothing out of the ordinary. We did not need the \$3000 contingency set aside for additional insurance premiums. Nine members have not paid their dues, one of whom is now over a year behind on their dues and road assessment. Greg will send a certified letter to contact that one member regarding the outstanding balance and our proposed actions. For the other eight, given that the board is aware of hardships caused by the pandemic, the next reminder in January may include an option for the property owner to communicate any circumstances that may delay the payment. Greg will draft both notices and email to board for review.

Reserve study:

There was a small error by the reserve study provider in the report regarding the value of the play structure. Greg will see that it is corrected. One scenario from the study would require a special assessment to generate approximately \$80,000 to fully fund the reserve fund in the first year. The other four scenarios provided in the reserve study set different timelines for funding the reserve. Greg proposes we consider additional scenarios that reflect the savings we are likely to have given our history of volunteer labor by community members. Greg is working on this proposal so that the board may consider it along with those provided in the reserve study.

Trail committee report:

Jessica presented the quarterly report (as PowerPoint slides):

Accomplishments from last year: installed step up benches and half-log benches throughout trail system, a map shows the location of completed benches. Rob Armstrong is thanked for his work making the benches; Park two is now named Foxtrail Park with two signs identifying the park. The property corners are also now marked (wood posts with white painted tops); a new drainage culvert was installed on Four Corners Trail near its intersection with Blackberry Trail. Gravel was added to Happy Trail north of Squirrel Trail. The Park Trail segment was enhanced to clarify its path along the easements between Squirrel Trail and Park 1. Spending was within the budget with \$7 to spare.

New projects: inventoried, cleared, marked (with numbered posts) and mapped drainage culverts for future repair, maintenance, and protection; redesigned canyon trail bridge and awaiting guidance/approval from county and Foxhall Board; rock is on hand for Whoop-de-doo trail, awaiting favorable weather/soil conditions for work; Greg feels that next year's trail budget should be about the same as this year because much of the backlog of maintenance has now been taken care of.

There are several dangerous trees on the neighboring Forest Park property adjoining Happy Trail. The Board discussed notifying the neighboring property owner regarding those trees. Bob will contact the neighbor. Andrew suggested that a next step to mitigate our liability could be to hire an arborist to officially determine hazard trees. Greg will contact Rob to put up some signs to caution our residents using that part of the Happy Trail.

Opt in for email: John will remove from the opt-in form the sentence regarding canceling all notifications by standard mail. This is in response to a member's perception that dues invoices should have been sent by email. Greg does hope that we will utilize that capability with our new accounting software.

Coyote Population: Bob suggested that we alert members to the presence of coyotes in the neighborhood. John will contact a wildlife department representative who may provide guidance for property owners regarding coyote encounters.

Website security: What needs to be public vs. private? Can we protect part of the site? It is possible to have a password to open members' only pages. Greg suggested we look at the Jubilee website as an example of what a larger community has set up. Perhaps we can have a generic password circulated rather than the higher cost and maintenance associated with individual passwords.

New Business

None

Other Business

None

Meeting Schedule

February 2nd

March 2nd

Andrew moved to adjourn. Greg seconded.

Approved unanimously Meeting adjourned at 9:16 p.m.

Questions from Membership

None

Minutes submitted by John McKinnon, December 11, 2020.

Approved February 2, 2020