



**Foxhall Community Association**  
**Board Meeting**  
**April 1, 2021 7:00 p.m.**  
**ZOOM Meeting**

<p><b>Board Members Present:</b>          Elaine Vaughn, Member at Large/Facilities          Greg Darnell, Treasurer          John McKinnon, Secretary          Robert Jackson, President  <b>Absent:</b>          Andrew Kolibas, Vice President</p>	<p><b>Foxhall Members in Attendance:</b>          Donna Bosshard          Jessica Bradley          Shelly Couey          13607910395          Doug Dyjak</p>
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**Call to Order**

Bob called the meeting to order at 7:01 p.m.  
 Reviewed protocols

**Review/Approve Minutes**

*Motion: Approve minutes of FCA Board Meeting dated March 2, 2021 Moved by: Greg Seconded by: Elaine Discussion: None Result: motion carried unanimously*

**Facilities Update – Elaine**

Mowing contract for trails: awarded to Steve Stentz.

Park 2 spraying: nothing to share yet.

Park 1 turf: next week Elaine will look at spraying options.

Road repairs: Big hole in the ditch at Foxhall Drive intersection near park one. Elaine will follow up with the county.

42nd Ct. repairs: Paving contractor concurs with our opinion on damage to road, but it will be on us to file a claim for repairs. Andrew will follow up.

Drainage issues at park one boundary: the intersection end of the problem was taken care of by clearing the culvert and shoulder. Greg detailed the problem after the big rain event at the end of January. Existing ground water levels were studied. Heavy rains produced pooling in the vicinity of the fence between the park and lot 36. Proposed solutions include 1) deepening drainage swale within lot 36 at the discretion of the owners; or 2) creating a swale on park side of boundary to prevent pooling and direct drainage to the existing culvert beneath the parking lot. (See attached Picnic Shelter Plot Plan to see location of proposed lawn swale.)

*Motion by Bob: to create a drainage swale on park one property to alleviate pooling of water during periods of heavy rain; seconded by Elaine. Motion carried unanimously.*

**Financial Update/Budget Discussion – Greg**

\$5451 has been raised so far from the picnic shelter fund raiser. Promotion of the fund drive has appeared on Facebook, the website, and mailboxes. There is a progress thermometer posted on the park one backstop.

We have \$30,050 in reserve fund, not counting this year's budgeted amount. We have approximately \$70,297 in bank accounts. (See attached budget document for current expenditures.)

The association is currently owed approximately \$1300 by homeowners for dues and assessment. Bob and Greg propose a phone call and possible visit to the property. Certified letter was sent and received by the one resident two years in arrears.

Greg will post another invitation to pay fuel expenses for those community members who plowed our roads.

Discussion regarding options for assessing late fees: on next year's invoices, include a table that specifies the amount due according to date of payment (\$300 by October 1, \$303 by November 1st, etc.). No decision at this time.

**Trail updates: Jessica Bradley**

Jessica presented a list of completed and pending projects approved by the board (#s 1-14). Also listed a number of no cost projects (#s 15- 31).

Re: Canyon Trail – awaiting for feedback from the county regarding our revised proposal to place a crossing over the drainage course.

Trails committee requests board discussion of establishing standards for trailside fencing from a safety standpoint. T-posts, hot wires, etc. Perhaps this can come before the ACC.

Trails map – list of addresses created to accompany the trail map for the benefit of first responders.

Drainage improvement planned at camp trail and Happy Trail.

Trail rock priority map produced.

Jessica would like to be able to report to the community at the general membership meeting.

Trail access at Forest Park and Blackberry Trail: Greg says the trail camera did not operate fully, but he did see some use of the gate by unidentified walkers and bikers. The gate was put in by Forest Park so

we cannot control the access there. It is proposed that Elaine ask Kelly Bergman to contact the Forest Park owner to say we have observed people using that gate to access their property. Perhaps the gate owners will choose to place a lock there.

Happy Trail work is ongoing.

Communication with Forest Park regarding hazard trees has had no progress.

### **Other Business**

#### **Membership Meeting and Board Election tasks**

Follow procedure as last year. Perhaps have proctors use Andrew's barn as a counting station if weather is a factor. Kit, Judith are likely volunteers for the proctors.

Survey ideas? Is a survey necessary? Do we want a form to solicit participation in a member directory? A directory would tie be in connection with password protection of some information on the website.

Additional content for letter: neighbor complaints? Etiquette? Help your trail border with upkeep, ditches, (Elaine will be responsible for this content). Also for the letter, information regarding the fundraiser and covenants unique to Division One.

### **New Business**

Bob: Trying to contact Rob Wison-Hoss re: finding our new attorney to represent the association.

Elaine: Port-a-potty? Renew service at the park? Yes.

There is a fairly hefty price to arrange for dedicated email accounts for board. Other ways to share documents through a shared drive? [foxhall98516treasurer@gmail.com](mailto:foxhall98516treasurer@gmail.com) is what Greg uses to conduct certain business. Elaine will set this up for each board member.

### **Meeting Schedule**

April 29 General membership meeting and board elections

May 10 Board Meeting with new Board members

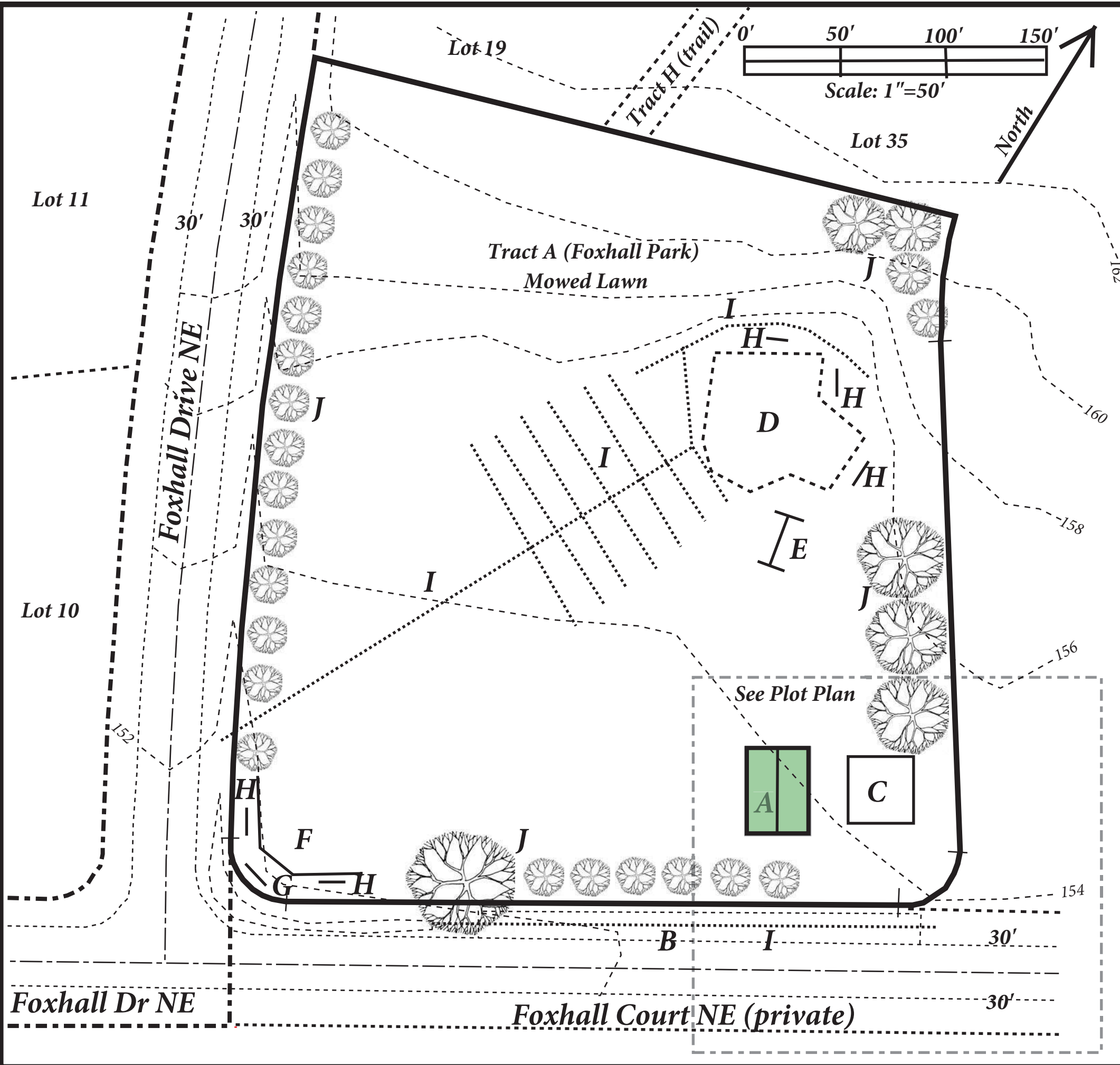
*John moved to adjourn. Elaine seconded. Approved unanimously. Meeting adjourned at 9:00 p.m.*

### **Questions from Membership**

Shelly Couey – possibly add member business info to the community directory. Shelly volunteers to help with managing that information.

Minutes submitted by John McKinnon, May 10th, 2021.

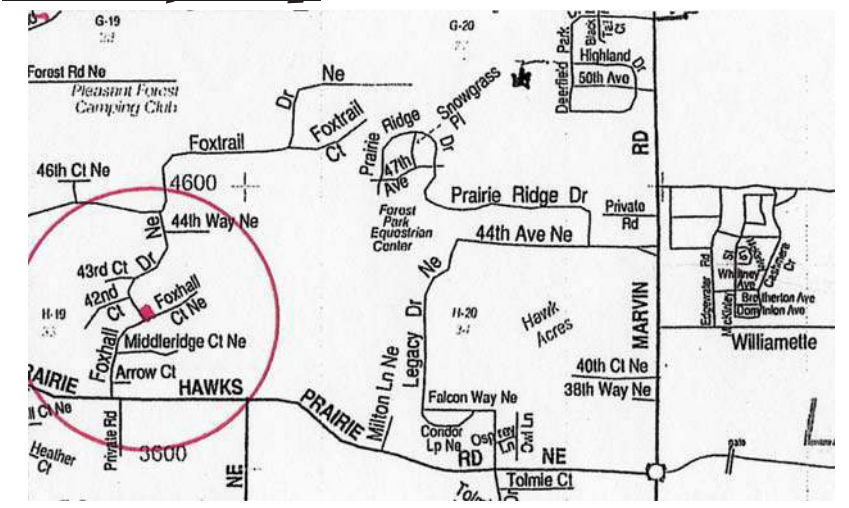
Approved May 10, 2021



**Site Data:**

Parcel Number: 48810100000  
 Owner: Foxhall Community Association  
 Legal: Parcel A of Foxhall Div 1, AFN 8111170090  
 Site Area: 2.68 acres  
 Zoning: RRR1/5, Rural Residential Resource

**Vicinity Map**

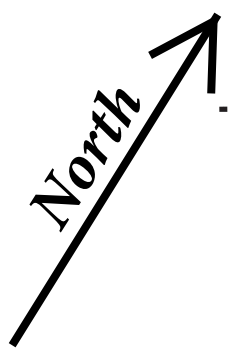
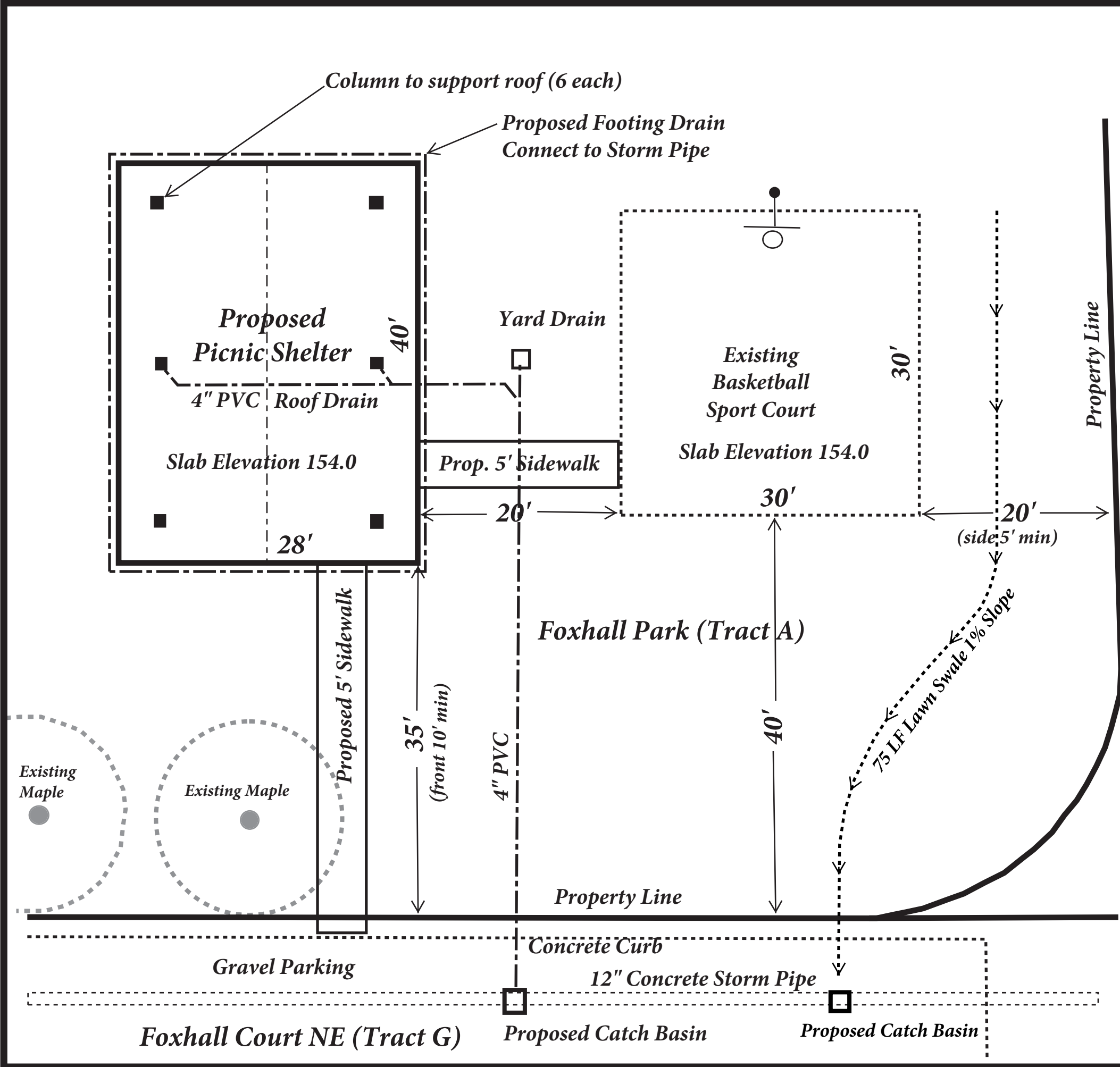


**Keynotes:**

- A Proposed 21'x32' Picnic Shelter (Roof 28'x40')
- B Existing gravel parking area for Foxhal Park
- C Existing basketball / sport court (30'x30')
- D Existing childrens play area / tot lot
- E Existing swing set
- F Existing baseball backstop
- G Existing Foxhall Park monument sign
- H Existing bench (typical)
- I Existing private drainage system (pipe or swale)
- J Existing tree (typical)

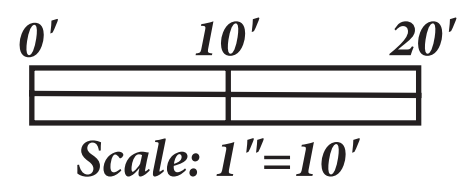
**Picnic Shelter Site Plan**  
 Foxhall Community Association

December 1, 2020

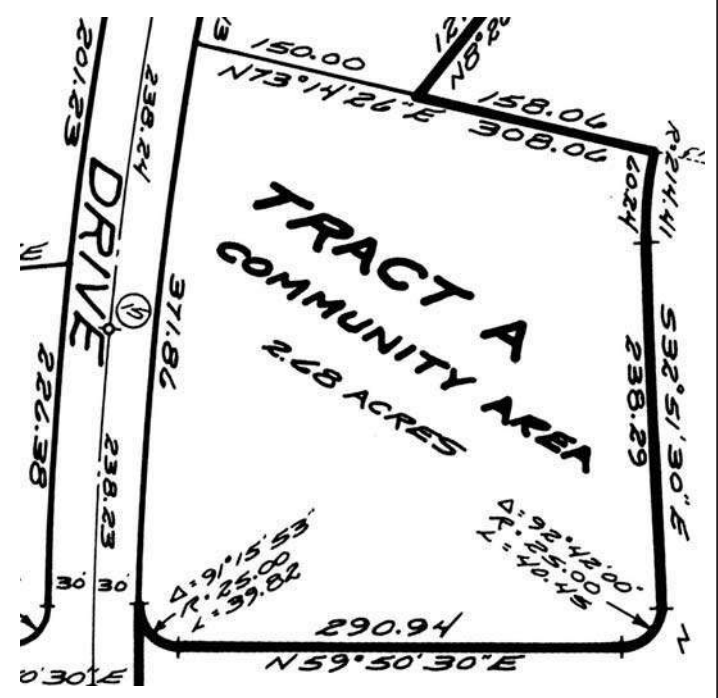


**Impervious Coverage Areas:**

Proposed Roof / Slab: 1,120 sf (28'x40')  
 Sidewalk: 275 sf (5'x55')  
 Existing Sport Court: 900 sf (30'x30')  
 Total Impervious: 2,295 sf (2% of 2.68 ac)  
 Total Site Area 2.68 acres



**Boundary Dimensions:**



**Picnic Shelter Plot Plan**  
**Foxhall Community Association**

December 1, 2020

FY 2019-2020	FY 2019-2020		FY 2020-2021	
Budget	Actuals	BUDGET CATEGORIES	Adopted	Actuals
	9/30/2020		9/21/2020	as of 4/1/2021
		<b>ADMINISTRATIVE AND OPERATING</b>		
750	739	County Surface Wtr & Federal taxes	750	
30	17	State Licenses and Fees	30	18
100	96	Miscellaneous (ballots, bank charge, etc)	100	
225	192	Postal Mailing Box rent	250	192
2,000	2,000	Treasury Records/Asst. Treasurer	500	134
150	109	Admin. Supplies	150	83
1000	506	Mailings	800	158
204	204	Web Site & Zoom	507	224
579	279	Picnic	350	
	1,587	Insurance - General Liability	1,660	1,344
	1,641	Insurance - Directors & Officers	1,600	1,641
	0	Insurance - D&O lawsuit contingency	3,000	0
	0	Insurance - Umbrella Policy	1,200	1,212
<b>8,000</b>	<b>3,228</b>	<Insurance Sum/Subtotals>	<b>7,460</b>	<b>4,197</b>
2,500	2,000	Legal and Professional Fees	3,000	500
<b>15,538</b>	<b>9,370</b>	<<Subtotal, Operating Expenses>>	<b>13,897</b>	<b>5,506</b>
		<b>REPAIRS &amp; MAINTENANCE OF COMMON AREAS</b>		
5,000	3,780	Park 1 Mowing & Maintenance	5,000	483
700	1,497	Park 2 Mowing & Maintenance	1,200	109
2,000	2,123	Retention pond Mowing & Maintenance	2,400	
2,350	1,214	Trail Mowing	2,350	
3,640	3,634	Trail Safety & Maintenance	2,420	416
1,056	907	Main Entrance Water & Maintenance	1,000	163
2,000	0	Contingency	0	
750	0	Winter Snow Plow Roads	750	
<b>17,496</b>	<b>13,155</b>	<<Subtotal, Repairs/Maintenance>>	<b>15,120</b>	<b>1,171</b>
		<b>IMPROVEMENT PROJECTS</b>		
		Picnic Shelter Engineering & Permit	3,000	2,285
500	0	Upper Entrance Plants & Drip System	1,000	
<b>500</b>	<b>0</b>	<<Subtotal, Improvements>>	<b>4,000</b>	<b>2,285</b>
		<b>RESERVE FUND</b>		
		Replenishment of Reserve Fund	<b>3,500</b>	<b>3,500</b>
\$33,534	\$22,525	<b>TOTAL EXPENSES</b>	\$36,517	\$12,462





# Trails Committee Project List

2020-2021 Budget Year

Last Updated March 8, 2021

Completed projects highlighted

## 2020 – 2021 Project List Approved by Board

Project	Description	Budget
1	Rock material for small repairs 30 cubic yards trail rock and spalls for trail repairs through winter	\$1,320
2	Happy Trail: 5 cubic yards trail rock spread 5'x140'x2" (by Lot 26)	\$220
3	North Trail: 5 cubic yards trail rock spread 5'x140'x2" (by Lot 19)	\$220
4	Fir Trail: 5 cubic yards trail rock spread 5'x140'x2" (by Lot 34)	\$220
5	Canyon Trail: 5 cubic yards trail rock spread 5'x140'x2" (by Lot 8)	\$220
6	Deer Trail: 5 cubic yards trail rock spread 5'x140'x2" (by Lot 1)	\$220
7	Green projects - clear blackberries, brush, scotch broom, dead trees A. Blackberry Trail (by Lots 13 and 14) B. North Trail (by Lot 20) C. North Trail (by Lots 30 and 31) D. Deer Trail (by Lot 29) E. Happy Trail (by Lots 42 and 43) F. Canyon Trail (seasonal weed-whack nettles) G. Camp Trail (by Lot 27) H. Whoop-de-doo Trail (by Lot 53) I. Whoop-de-doo Trail (by Lot 81) J. Happy Trail (by Lots 9 and 10) K. Deer Trail (by lots 4 and 6) L. South Trail (Foxhall Dr crossing sight distance)	\$0
8 ✓	Clean drainage ditches and culvert ends (full trail system)	\$0
9	Apply silty soil binder to trail rock on steeper grades	\$0
10	Prepare inventory of encroachments into Foxhall Trail tracts to board	\$0
11	Prepare narrative history of Foxhall Trails from 1982 to present including use and maintenance, especially trail safety upgrades the past few years	\$0
12 ✓	Prepare inventory and map of drainage culverts within Foxhall Trails A. Culvert marker posts ( B. Set last post at Cat Trail Culvert 7, white paint post tops	\$0
13	Canyon Trail: bridge where trail crosses drainage channel <b>Bridge project redesigned – see rock culvert project 20 below</b>	\$0
14	Remove “iceberg rocks” that adversely affect zero turn mower	\$0
	Total	\$2,420

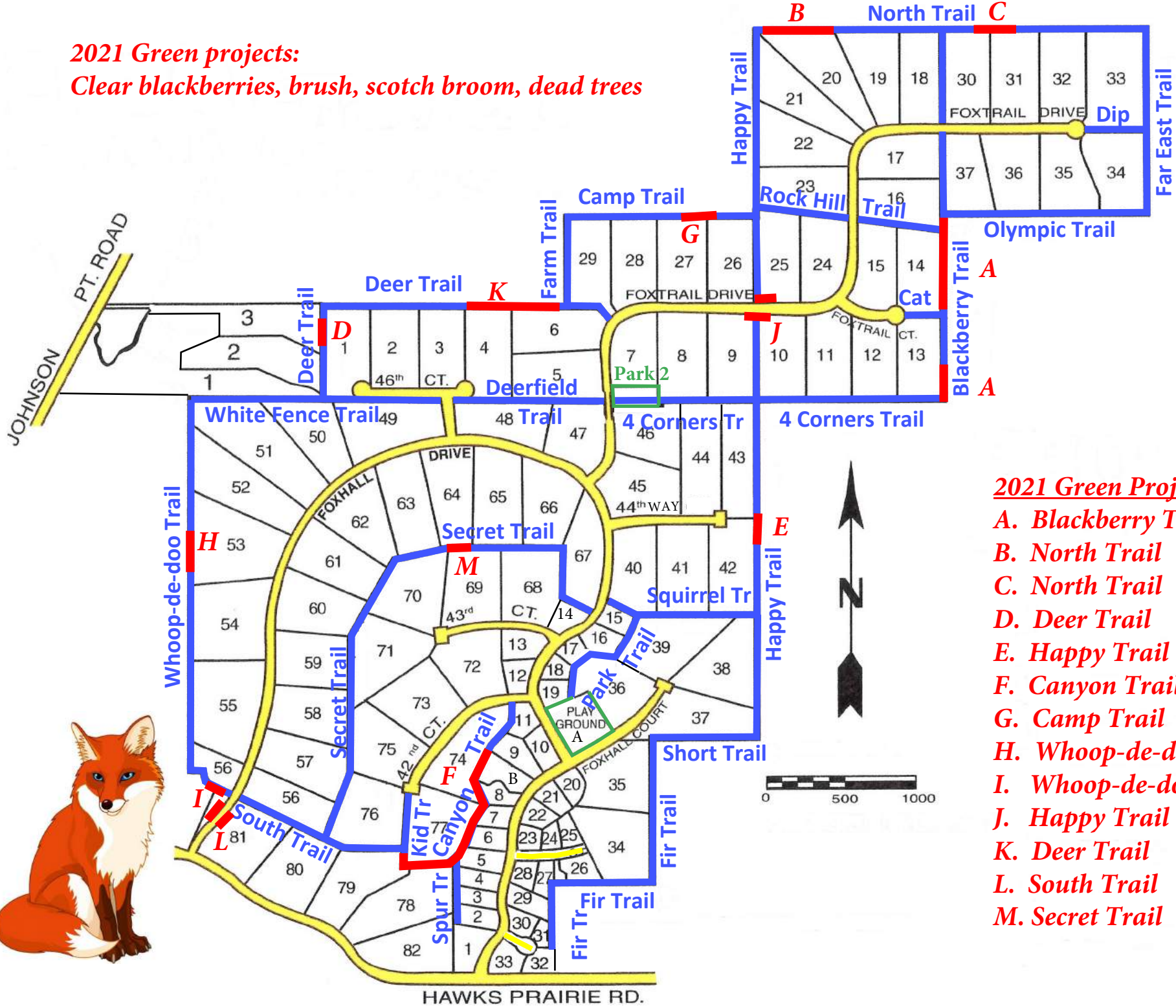
## 2020 – 2021 Added Projects

Project	Description	Budget
15	Additional Green Projects A. ✓ Secret Trail (by Lot 71) B. Secret Trail (by Lot 64)	\$0
16 ✓	Happy Trail: ask Lot 43 owner to redirect roof drain back to south	\$0
17	Slow or divert water running down trail tread – half dozen locations	\$0
18	Add trail rock before winter 2021 – many locations - see map Pursue donations of trail rock	\$0
19	Secret Trail: coordinate with Lot 62 new fence (Thompson)	\$0
20	Canyon Trail: rock culvert beside at-grade cross at Project 13 location <i>Rob has purchased and donated granite slabs. Trails Committee sent memo to board on Sept 30, board okay after consent from county.</i>	\$0
21	Develop trail fencing standards recommendation to ACC	\$0
22	Remove the last of the old trail signs, various locations	\$0
23	Buy Crossbow weed killer and spray blackberries various locations	\$0
24	Whoop-de-doo Trail: finish 2019-2020 Project 4 regrade A. Rock is stockpiled by trail on NW corner Lot 54 ✓	\$0
25	Blackberry Trail & 4 Corners Trail: replace broken gate post Jessica and Deanna offered to donate post and concrete	\$0
26	Get Foxhall Trail Map with lot address list to Sheriff and Fire Dept	\$0
27	Pull property line stakes at Foxtrail Park and document pin locations with respect to 12-inch offset from wood posts for future reference	\$0
28	Happy Trail to north of Camp Trail: Purchase and install white plastic post caps on metal posts. Talk to lot owners about replacing with wood posts.	\$0
29 ✓	Happy Trail: Notify board of offsite hazard trees on Forest Park per tree protocol direction	\$0
30	Add sand to Canyon Trail bridge, add bucket of sand	\$0
31	Grade drainage swale along Camp Trail hill	\$0





**2021 Green projects:**  
**Clear blackberries, brush, scotch broom, dead trees**

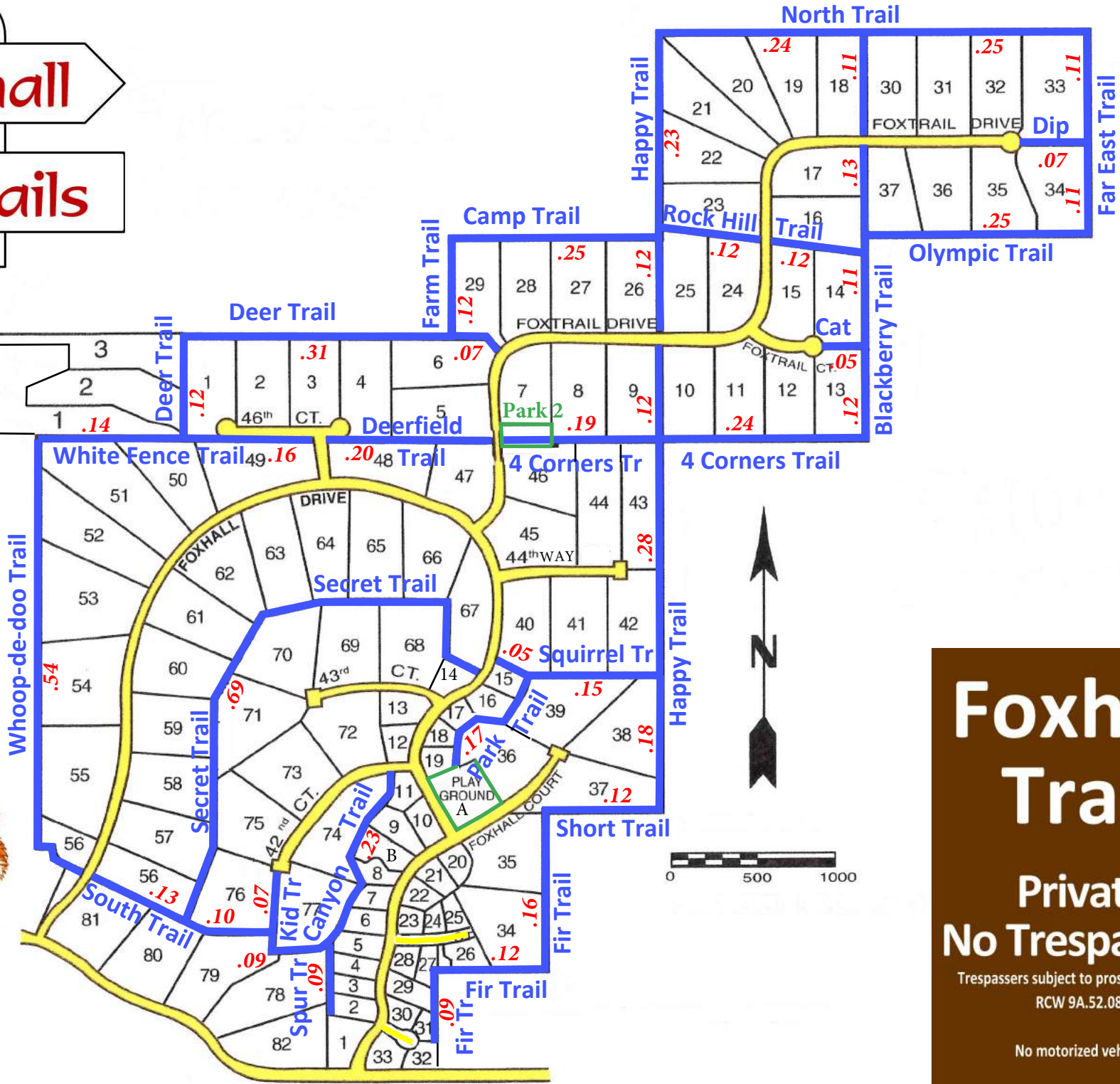


- 2021 Green Project List**
- A. Blackberry Trail**
  - B. North Trail**
  - C. North Trail**
  - D. Deer Trail**
  - E. Happy Trail**
  - F. Canyon Trail (nettles)**
  - G. Camp Trail**
  - H. Whoop-de-doo Trail**
  - I. Whoop-de-doo Trail**
  - J. Happy Trail**
  - K. Deer Trail**
  - L. South Trail**
  - M. Secret Trail**



# Foxhall Trails

JOHNSON PT. RD.



Foxhall Board Approved: January 15, 2020

**Foxhall Trail**

**Private No Trespassing**

Trespassers subject to prosecution under  
RCW 9A.52.080

No motorized vehicles

Foxhall Community Association

Div	Lot	St #	Street Name
1	1	3903	Foxhall Dr NE
1	2	3915	Foxhall Dr NE
1	3	3927	Foxhall Dr NE
1	4	3939	Foxhall Dr NE
1	5	3947	Foxhall Dr NE
1	6	4001	Foxhall Dr NE
1	7	4013	Foxhall Dr NE
1	8	4021	Foxhall Dr NE
1	9	4033	Foxhall Dr NE
1	10	4123	Foxhall Dr NE
1	11	4209	Foxhall Dr NE
1	12	4211	Foxhall Dr NE
1	13	4211	Foxhall Dr NE
1	14	4305	Foxhall Dr NE
1	15	4337	Foxhall Dr NE
1	16	4310	Foxhall Dr NE
1	17	4247	Foxhall Dr NE
1	18	4218	Foxhall Dr NE
1	19	4202	Foxhall Dr NE
1	20	4112	Foxhall Dr NE
1	21	4030	Foxhall Dr NE
1	22	4016	Foxhall Dr NE
1	23	4002	Foxhall Dr NE
1	24	5718	Middleridge Ct NE
1	25	7354	Middleridge Ct NE
1	26	5733	Middleridge Ct NE
1	27	5717	Middleridge Ct NE
1	28	5701	Middleridge Ct NE
1	29	3932	Foxhall Dr NE
1	30	5702	Arrow Ct NE
1	31	5720	Arrow Ct NE
1	32	5721	Arrow Ct NE
1	33	4123	Foxhall Dr NE
1	82	5424	Hawks Prairie Rd NE
2	34	5737	Middleridge Ct NE
2	35	5915	Foxhall Ct NE
2	36	5928	Foxhall Ct NE
2	37	5929	Foxhall Ct NE
2	38	5931	Foxhall Ct NE
2	39	5932	Foxhall Ct NE
2	40	5903	44th Way NE
2	41	5937	44th Way NE

Div	Lot	St #	Street Name
2	42	6025	44th Way NE
2	43	6028	44th Way NE
2	44	6010	44th Way NE
2	45	5906	44th Way NE
2	46	4524	Foxtrail Dr NE
2	47	4533	Foxtrail Dr NE
2	48	4522	46th Ct NE
2	49	4521	46th Ct NE
2	50	4734	Foxhall Dr NE
2	51	4808	Foxhall Dr NE
2	52	4820	Foxhall Dr NE
2	53	4832	Foxhall Dr NE
2	54	4924	Foxhall Dr NE
2	55	5026	Foxhall Dr NE
2	56	5105	Foxhall Dr NE
2	57	5043	Foxhall Dr NE
2	58	5027	Foxhall Dr NE
2	59	4941	Foxhall Dr NE
2	60	4911	Foxhall Dr NE
2	61	4831	Foxhall Dr NE
2	62	4745	Foxhall Dr NE
2	63	4721	Foxhall Dr NE
2	64	4629	Foxhall Dr NE
2	65	4537	Foxhall Dr NE
2	66	4539	Foxhall Dr NE
2	67	4435	Foxhall Dr NE
2	68	5712	43rd Ct NE
2	69	5606	43rd Ct NE
2	70	5534	43rd Ct NE
2	71	5520	43rd Ct NE
2	72	5626	42nd Ct NE
2	73	5604	42nd Ct NE
2	74	5535	42nd Ct NE
2	75	5526	42nd Ct NE
2	76	5506	42nd Ct NE
2	77	5503	42nd Ct NE
2	78	5420	Hawks Prairie Rd NE
2	79	5302	Hawks Prairie Rd NE
2	80	5422	Hawks Prairie Rd NE
2	81	5119	Foxhall Dr NE
3	1	5406	46th Ct NE
3	2	5422	46th Ct NE

Div	Lot	St #	Street Name
3	3	5518	46th Ct NE
3	4	5542	46th Ct NE
3	5	4603	Foxtrail Dr NE
3	6	4615	Foxtrail Dr NE
3	7	4600	Foxtrail Dr NE
3	8	4646	Foxtrail Dr NE
3	9	4716	Foxtrail Dr NE
3	10	4728	Foxtrail Dr NE
3	11	6301	Foxtrail Ct NE
3	12	6311	Foxtrail Ct NE
3	13	6345	Foxtrail Ct NE
3	14	6348	Foxtrail Ct NE
3	15	4800	Foxtrail Dr NE
3	16	4848	Foxtrail Dr NE
3	17	4945	Foxtrail Dr NE
3	18	4943	Foxtrail Dr NE
3	19	4939	Foxtrail Dr NE
3	20	4931	Foxtrail Dr NE
3	21	4929	Foxtrail Dr NE
3	22	4925	Foxtrail Dr NE
3	23	4919	Foxtrail Dr NE
3	24	4817	Foxtrail Dr NE
3	25	4739	Foxtrail Dr NE
3	26	4711	Foxtrail Dr NE
3	27	4645	Foxtrail Dr NE
3	28	4635	Foxtrail Dr NE
3	29	4623	Foxtrail Dr NE
4	30	5007	Foxtrail Dr NE
4	31	5015	Foxtrail Dr NE
4	32	3023	Foxtrail Dr NE
4	33	5031	Foxtrail Dr NE
4	34	5030	Foxtrail Dr NE
4	35	5022	Foxtrail Dr NE
4	36	5014	Foxtrail Dr NE
4	37	5008	Foxtrail Dr NE
5	1	5104	46th Ct NE
5	2	5108	46th Ct NE
5	3	5110	46th Ct NE

# 2021 Trail Rock Priority Locations

